



# MUHAMMAD SHARJEEL

## ABOUT ME

"To Accept and enjoy the new situation and challenges, Make positive contribution towards the given position, Increase the wealth of the organization and enhanced the knowledge, Abilities and skills through organizations by contribution."

## SKILLS

WordPress	★★★★★★
Elementor Page Builder	★★★★★★
Web Speed Optimization	★★★★★★
Keyword Research	★★★★★★
SEO ( Onpage & Offpage )	★★★★★★
Adobe Illustrator	★★★★★★
Business Development	★★★★★★
Digital Marketing	★★★★★★
Social Media Management	★★★★★★
Html & CSS	★★★★★★
Upwork & Fiverr	★★★★★★
Video Editing	★★★★★★
Fluent in English	★★★★★★

## CONTACT

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-  <https://www.sharjeelspeaks.org/>

## EDUCATION

Course : BSc in Space Science and technology (ISPA) (Waiting for Degree)  
Insitute : UNIVERSITY OF KARACHI (UOK)  
Duration : Jan 2017 to Dec 2019

Course : Intermediate (Pre-Engineering) (karachi board)  
Insitute : JINNAH GOVT COLLEGE  
Duration : Aug 2014 to June 2016

Course : Matriculation (Computer Science) (Federal board)  
Insitute : FAZAIA DEGREE COLLEGE  
Duration : July 2012 to April 2014

## WORK EXPERIENCE

Designation : Web, Graphics, SEO      Company : Upwork/Fiverr  
Duration : Jan 2021 to Now  
Duties : Bidding on different Jobs and Working with International Clients.  
Working as a Full Time Freelancer with a team ( Remortly )  
Currently TOP RATED Freelancer on UPWORK and Learn Business  
Development Skills along with Commuication Skills.

Designation : WordPress Developer & SEO      Company : SOFTAPPS.IO  
Duration : July 2020 to Nov 2020  
Duties : Develop Custom Web Pages Using Elementor Page Builder.  
Design AMP for SEO purpose.  
Write own Custom CSS as per Project Required.  
Increasing the Speed of the Website.

Designation : Web & Graphics Designer      Company : TEAM PIXELS  
Duration : Sept 2019 to March 2020  
Duties : Monitor all web creation whether though CMS.  
Social Media Post design from Adobe Illustrator.  
Wordpress, Magento, Shopify & Wix Website.  
UI designs with Seo friendly theme.  
Complete theme customization from header till footer.

Designation : Assistant Manager      Company : SAFDER AND NAJEEB BROTHER  
Duration : Jan 2018 to June 2019  
Duties : Manage all concerned in the Organization.  
Supervise all employers to fulfill their duties.  
Control all machines effectively.

Designation : Call Agent Executive      Company : E DATA SOLUTION  
Duration : June 2016 to Jan 2017  
Duties : Making phone sales and addressing customer concerns.  
Incoming calls from customers for various reasons- take orders,  
answer inquiries, resolve complaints and provide information.